



THE INTERNATIONAL
LEGAL FOUNDATION

Communications & Development Intern

Organizational Background

Established in 2001, the ILF is a leading global advocate for the right to counsel. Our mission is to make justice a reality for poor people by fighting to guarantee high-quality legal representation for everyone arrested or detained. Globally, we provide high-quality criminal defense services, partner with civil society organizations, and build sustainable, effective legal aid institutions.

The ILF is headquartered in New York, and currently has public defense offices or programming in Afghanistan, Georgia, Indonesia, Myanmar, Nepal, Palestine, and Tunisia. Through the work of its dedicated public defenders, the ILF is effectively defending the most vulnerable people in societies around the world and advancing the culture and practice of lawyering on a global scale. Our work prevents human rights abuses such as torture, protects the rights of the accused, and results in access to free, high-quality, client-centered representation for indigent children and adults. For more about us, visit www.theilf.org.

About this Role

We are seeking energetic, skilled communicators to support the Advocacy & Communications team. Interns will focus on development and communications, enabling the ILF to elevate our profile and inspire new audiences to support our work.

This role is suitable for part-time, remote internship. We ask for a minimum commitment of 8 hours per week, but welcome additional time. This opportunity is unpaid.

Specific Responsibilities

- Research grants, prizes, and partnership opportunities related to human rights, rule of law, gender equality, children and youth, and international development.
- Assist in planning and execution of individual donor outreach and fundraising campaigns.

- Support database and contact management to drive effective outreach.
- Draft and edit communications materials, including fact sheets, reports, blog posts, and content for social media.
- Assist with planning webinars and events.

Qualifications:

- *Commitment:* Seeking to advance justice and equity.
- *Education:* High school diploma. University degree in progress or attained within the last 6 months and enrolled in a future academic program.
- *Experience:* This is an entry-level internship. Experience with journalism, political campaigns, human rights advocacy, fundraising, marketing, or social media management a plus.
- *Skills:* Strong writing and research abilities. English Fluency required.
- *Qualities:* Friendly, action-oriented, and organized.

To Apply:

Please submit your resume and a thoughtful cover letter to internships@theilf.org with “Development & Communications Intern” in the subject line.

Deadline: May 15, 2022

We will consider applicants on a rolling basis and encourage early submissions. No calls please. Due to the volume of applications, only internship applicants that are chosen as candidates will be contacted.

Antiracism, diversity, and equity are critical to our organizational values and to the ILF’s mission to secure equal access to justice for all. Our success is dependent upon providing the space, resources, and support that allow our global team to bring their full selves to work, and to thrive. The International Legal Foundation is an equal opportunity employer. We practice inclusive hiring and work to achieve and maintain diversity across races, genders, sexualities, abilities, and experiences. We strongly encourage candidates of all identities to apply. System-impacted people (i.e. people with past involvement with the criminal justice system, directly or through family) are also strongly encouraged to apply.